



**Dr B Siddeswara Rao**

M.Tech., Ph.D., MISTE

**Principal**

### Statutory Declaration under the RTI Act 2005

The Right to Information Act, 2005 has been enacted by the Parliament and has come into force from 15 June, 2005. This Act provides for right to information for citizens to secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority. All Universities and Colleges established by law made by Parliament or by State Legislature or by notification by the appropriate Government or owned, controlled or substantially financed directly or indirectly by funds provided by the Government shall come within the meaning of a Public Authority under this Act. Vaagdevi Institute of Technology & Science, Proddatur, Andhra Pradesh, has constituted the RTI Cell as per above Government norm & regulations to enable the students, citizens, and stakeholders to have the necessary access to the RTI related information/disclosures. Vaagdevi Institute of Technology & Science RTI Cell makes speedy and timely disposal of the queries and grievances lodged by individuals or stakeholders from time to time. We assert in enabling the general public to have greater access to the domain of information systematically preserved by our office.

#### The particulars of its organization, function and duties of the institution

Managed by	: Sri Sri Sri Mookambika Educational Society, Proddatur
Name of the Institution	: Vaagdevi Institute of Technology & Science
Address	: Peddasettipalli(Village), Proddatur(Mandal), YSR Kadapa District, Andhra Pradesh – 516360.
E-mail	: vitspdtr@gmail.com
Functions/Services	: Higher Education Institution affiliated to JNTUA, Ananthapur
Profile of Institution	: Self-financed, Co-education
Head of the Institution	: Dr B.Siddeswara Rao, Principal
Contact Number	: 8886111710

*Nurturing Professionals with Values Since 2002*

**OFFICE : 8886444808**

PEDDASETTIPALLI (VILLAGE), PRODDATUR (MANDAL) - 516 360. Kadapa Dt. A.P.  
Cell No. 9490715069, 9573322505, e-mail : vitspdtr@gmail.com



Sri Sri Sri Mookambika Educational Society's

# VAAGDEVI INSTITUTE OF TECHNOLOGY & SCIENCE



(Approved by A.I.C.T.E., New Delhi, Affiliated to J.N.T.U.A, ANANTAPURAMU.) JNTUA College Code :

**L2**

Email : principal@vitspdtr.ac.in  
Website : www.vitspdtr.ac.in  
Working Hours : College office 09:15 am to 05:00pm  
Class time : 09:30 am to 4:20 pm  
Library : 08:30 am to 05:30 pm.  
Holidays : The College shall remain closed on Sundays and Public Holidays as declared by the Government of Andhra Pradesh and such other days as the Principal may declare from time to time.

RTI Act, 2005 URL : [http://vitspdtr.ac.in/PDF/RTI\\_ACT.pdf?%20=%20vitspdtr](http://vitspdtr.ac.in/PDF/RTI_ACT.pdf?%20=%20vitspdtr)

Courses offered : B.Tech in EEE. ECE and CSE

Public Information Officer : Dr B.Siddeswara Rao, Principal

## Application Procedure

- ↓ The application may be type-written or neatly hand-written wherein a top "Application under RTI Act 2005.
- ↓ The application may preferably be written through an e-mail and is accepted as a mode as per law and there is no such prescribed proforma for application.
- ↓ Applications will not be discarded on the ground that they were not in prescribed proforma.
- ↓ The application should be written in English or Telugu and be in a simple and easy language
- ↓ Application is simply addressed to the "Public Information Officer, Vaagdevi Institute of Technology & Science, Proddatur
- ↓ Mention your question direct-point wise, avoid asking vague questions.
- ↓ Avoid using too technical terms or legal terminology.
- ↓ Attach Government RTI fee in the form of IPO/DD etc., as applicable with the RTI application.
- ↓ At the end of the application, make a declaration that you are an Indian Citizen.

## Process to be followed

All applications in connection with RTI Act, 2005 may be submitted by in following address:

The Public Information Officer (PIO),  
Vaagdevi Institute of Technology & Science, Proddatur-516360,  
YSR Kadapa District, Andhra Pradesh.  
E-mail: principal@vitspdtr.ac.in

*B. Siddeswara Rao*  
PRINCIPAL

Vaagdevi Institute of Technology & Science  
PEDDASETTIPALLI  
Kadapa (Dist.)

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